

Manufacturer's Contract Recap Sheet

Contract Name	TX-TIPS Furniture Furnishings and Services
Contract #	230301
Award Website	www.tips-usa.com/allvendors.cfm.
Contract Start Date	06/01/2023
Contract End Date	05/31/2026
Price Book on Contract	2023 OfficeSource Catalog
Updating Price Book	Yes
Discounting	42% OfficeSource products only.
Dealers on Contract	Please see TIPS website, www.tips-usa.com .
Adding / Deleting Dealers	Yes
Freight / Shipping / Delivery	Agreed to between the member/customer at the time of quote/ purchase & charged to member/customer at actual cost.
Installation	N/A
Purchase Orders	COE cannot process orders from resellers until we receive an approved P.O. from TIPS. Members must place orders directly through TIPS.
Administrative Fee	Paid by vendor (COE/OfficeSource)
Reporting	Monthly
Reporting - Information Needed For Report	Copy of purchase order emailed to Iron Furnace.
Special Notes	Can be used nationally. Any use of the TIPS name & logo or any form of publicity must have prior approval from TIPS. Email requests to TIPS@TIPS-USA.COM